

## **Bioscreen Test Kit (Australia)**

### **Procedure for sample collection of Duodenal Fluid Aspirate.**

**Do not dispatch samples the day before a Public Holiday (Victoria, see end of Document)**

Your sample must be packaged carefully to ensure the preservation of all the bacteria in your sample.

#### **Kit contents**

1. Two or three gel freezer packs depending on your location. The packs must be frozen **flat** for at least 24 hours prior to use.
2. 1 x cream Polyurethane box to insulate and keep the sample cool
3. 2 x vials of Thioglycolate in a container
4. One Velcro Strap to secure the lid of the Polyurethane foam box
5. One cardboard outer box.
6. One **pre-printed** eParcel Express POST label for the return of your sample. Please keep the label in a safe place, if the label is lost you will be charged \$20 for a replacement label.

#### **Method**

1. Disinfect the top of the two vials of Thioglycolate broth using 70 % ethanol or Venepuncture site swabs.
2. Inject 0.1 ml of Duodenal Fluid Aspirate into each of the two vials.
3. Store vials containing sample at 4 degrees (fridge) before shipping.
4. When packing to go to the post office, place one of the frozen gel ice packs into the cream Polyurethane box and then place the 2 vials containing the sample on top of this ice pack.
5. Place the second ice-pack on top of your sample and close the cream Polyurethane box with the provided lid.
6. Fit the Polyurethane lid to the box. Wrap the Velcro strap around the box to hold the lid in place. The Fuzzy side of the strap should face the outside. Pass the tongue of the strap through the plastic buckle and fold back so that the tongue is secured by the hook and loops of the Velcro strap.

#### **DO NOT APPLY ANY ADHESIVE TAPE TO THE POLYURETHANE BOX**

7. Place the patient information form and patient questionnaire on top of the Polyurethane box.
8. Close the outer cardboard box using masking tape.

9. Remove the backing sheet from the pre-printed eParcel Express POST adhesive return label. Observe the location of the label that was used for delivery to you. Attach the return label directly over the top of the delivery label so that the delivery label is totally obscured.
10. The package should be lodged at the nearest Post Office as soon as possible but at least before midday.
11. If there is any delay before travelling to the Post Office, then store the package in a refrigerator until you are ready to leave.
12. The return label has a barcode and the Australia Post courier fees are charged to Bioscreen. The Post Office should not charge you a fee. The Post Office should issue to you a receipt for lodgement.

*Please be aware that the Post Office may ask for photo ID for the person that lodges the package.*

### **Payment for Testing**

Pre-payment is required for all testing and collection kits are not dispatched until payment is received.

In rare instances practitioners may issue kits directly to patients in which case the patient needs to make payment to Bioscreen before submitting a specimen for testing.

Payments are usually made by contacting Bioscreen by telephone and giving credit card details (Visa & Mastercard).

Payments may also be made by cheque or by bank transfer (contact Bioscreen for details, 03 9687 3355).

### **Documentation**

The patient information form must be completed for a report to be issued.

Completion of the Patient Questionnaire is optional but is useful in providing management advice to your health care practitioner and we encourage you to complete this form.

Thank you for choosing us to serve you.

### **General Enquiries**

To obtain any information not covered in these instructions contact the Bioscreen Office:

Tel: (03) 96873355

[admin@bioscreenmedical.com](mailto:admin@bioscreenmedical.com)

Samples may be delivered personally to the address below (call first to confirm that staff will be available to accept your sample):

Bioscreen  
5 Little Hyde St  
Yarraville VIC 3013

<b>Victoria Public Holidays 2023</b>	
Monday 2 January	New Year Holiday
Thursday 26 January	Australia Day
Monday 13 March	Labour Day
Friday 7 April	Good Friday
Monday 10 April	Easter Monday
Tuesday 25 April	Anzac Day
Monday 12 June	King's Birthday
Subject to AFL schedule	AFL Grand Final Friday
Tuesday 7 November	Melbourne Cup Day
Monday 25 December	Christmas Holiday
Tuesday 26 December	Boxing Day

Note: these may differ from the dates in your home state

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